

Hello, Gobble Up Portland Vendors! We are getting so excited for next weekend's show! We'll have your booth assignments and load-in schedule coming to you shortly here but in the meantime...

1) Check Your Rentals

[Here is our list](#) of who has ordered tables and chairs. If you have placed an order, please double-check this list to make sure your name is on it, and let us know if we're missing you!

2) Billboards

If you've been driving around Portland recently you may have already spotted one of these fantastic billboards that are up all over town!

There are **THREE** of these up in SE Portland. If you spot one, take a photo and post it to Facebook, Twitter, or Instagram with the hashtag **#gobbleupnorthwest**, **#portland**, and don't forget to tag **@gobbleupnorthwest**!

3) Trash and Recycling

Please have a plan in place to break down and take ALL of your trash and recycling with you after the show is over. We will have dumpsters brought in to manage the trash generated by sampling, the food trucks outside, and the bar, but these will not be able to accommodate broken down product boxes or recycling that comes from the set-up/tear-down process, or as you cycle through your stock. We will be there sweeping the floors ourselves at the bitter end so we really appreciate everything you can do on your end to help make the clean-up as painless as possible! We do encourage you to use compostable cups and utensils for sampling and having a small trash can at your booth for small sample cups is very helpful--something like this is fine to dump in the Recology cans out back at the end or periodically throughout the show.

4) Risers

Consider using table risers with your display! At past shows we have had complaints from shoppers that it was hard to see the product and/or menu and flavor signage, especially if it gets crowded. Keeping your products and signage closer to eye level can really help with this.

5) Keep your employees in the loop!

If you are the owner of your company but have employees working your shows for you, we ask that you please make sure to pass on all of this

important information to them as well, so that they understand all the rules and what is expected of them before/during/after the show. At the very top of your [Vendor Portal](#) (password **VENDORS2023**) you'll see PDF versions of all the emails we've sent out so far, so please read up if you've missed any of these.

We are thrilled to see all the buzz going on around town about this show. Did you know that we already have over 1400 tickets "sold" for this event? We tend to see most of the registrations come in during the final 10 days or so of the show, so this indicates to us already that it's gonna be a busy day!

Can't wait!

- Lindsey, Kristen & Heather